

# **RULES OF THE MILWAUKEE BOARD OF SCHOOL DIRECTORS**

## **BOARD RULE 1.10 COMMUNICATIONS, PETITIONS, RESOLUTIONS FOR REFERRAL**

(1) Unless otherwise provided in these rules, all communications (except communications from city and county departments and communications from the Board's administrative officers), petitions, resolutions, and new business shall be referred without action to the appropriate committee for consideration and report to the Board. All reports and resolutions shall be in writing.

(2) Constituent concerns addressed to the Board may be referred by the President to the Superintendent in an attempt to settle the matter at issue without formal Board action.

(a) If such complaint is adjusted by the Superintendent, a memorandum stating the disposition of the matter shall be brought to the attention of the President and then placed with the communication of the constituent concern in the official Board files in the Office of Board Governance.

(b) If it is not possible to arrive at a satisfactory settlement within 30 days after referral of the matter by the President as provided above, the President shall be so advised, and he/she shall refer the communication to a committee of the Board, which committee shall, at its next regular meeting, determine the time when it will give consideration to the matter. The committee shall report back to the Board with respect to any such complaints so referred.

(3) Any action item submitted by a board member shall be presented to the Board in the form of a resolution for consideration by the Board.

(4) All communications and petitions addressed to the Board, either directly or through its officers, shall be presented to the Board at the first regular Board meeting which follows their receipt. Communications, resolutions, and petitions which are received less than 48 hours before the time of a regular meeting may be presented at the second regular Board meeting following their receipt.

History: Revised 11-19-15

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